



Montessori Substitute Checklist

You may use this checklist to organize all of your training information required for enrollment in the OMA Sub Hub. Subs must complete the following trainings and certifications (unless noted) before subbing in Montessori schools in Oregon, per the [Department of Early Learning and Care](#).

[Oregon's Central Background Registry \(CBR\)](#)

- Registry #: **R** _ _ _ _ _
- Expiration date: _____

If still in-process:

- Application date: _____
- Application status: _____

Infant/Child CPR & First Aid training *(there are a number of programs that offer CPR & First Aid training, but your certification must be accepted by ORO. [Use this site to find approved trainings in your county](#). CPR training can be hybrid online/in-person but must include hands-on skills training/ demonstration.)*

- Date training was completed: _____

[Recognizing and Reporting Child Abuse and Neglect \(RRCAN\) training](#)

- Date training was completed: _____

[Introduction to Child Care Health and Safety \(ICCHS\) training](#)

- Date training was completed: _____

[Foundations for Learning \(FFL\) training](#)

- Date training was completed: _____

[Safe Sleep Training \(if working with infants under 12 months of age\)](#)

- Date training was completed: _____

Oregon Food Handler's Certificate *(recommended)*—[CCCCR&R](#) or [CCDS](#)

- Expiration date: _____